	Fulfills minimum requirements, but no more	Quite good in several respects	Excellent work
Preparation	Has informed the teacher about which assignment has been chosen	Minimum requirements fulfilled, and has kept to the requirements of the assignment.	Has been in touch with the teacher throughout the process of writing the assignment, and used feedback given.
Organization The internal structure of the writing.	Clear sense of direction is lacking. There is not identifiable internal structure. Hard for the reader to follow the main point or story line.	The structure is organized strong enough for readers to move through the text without too much confusion.	The organization enhances the central idea. Order and structure moves reader through. Transitions show how ideas connect. Sequencing is logical.
Word Choice The use of precise, colorful and rich words to communicate.	Writer has limited vocabulary and language is vague. Only limited message come through. Words are incorrectly used. Jargon, clichés and/or redundancy distracts reader. The words just don't work in this writing. Little or no attempt at using chosen vocabulary from the book in question.	Functional language, though lacking energy. Writer's meaning is easy to figure out on a general level. Words are correct and adequate, but lack originality and flair. Writer uses everyday nouns and adjectives. Very limited use of chosen vocabulary from the book in question.	The intended message is conveyed with precise, interesting words in a natural way. The words are engaging, powerful, specific, striking, and accurate. The language appears natural. Extensive use of chosen vocabulary from the book in question.
Conventions Mechanical correctness, including spelling and grammar.	Reader is distracted by frequent errors in spelling, punctuation, capitalization, usage, grammar, and paragraphing. Need to read once to decode before meaning is gained.	Reasonable control over writing conventions. Sometimes conventions enhance readability, other times, errors are distracting. Spelling, punctuation, capitalization, grammar, usage, and paragraphing are usually correct.	Standard writing conventions are strong. This includes spelling, punctuation, capitalization, grammar, usage, and paragraphing. Readability is enhanced by effective use of conventions. Show signs of having been revised.
Communication with teacher	Student tries seriously to follow the directions of the assignment	Minimum requirements fulfilled. Report sent at least once while working on the project. Student sends queries if not sure about directions and uses the answers to improve his/her work.	Medium requirements fulfilled. Report sent each time student sits down to work. Student revises work thoroughly, improving it greatly.
Punctuality	Delivered quite a bit later without discussing delay with teacher	Delivered a bit later with permission from teacher	Delivered on or before the due date
Self-evaluation	Numerical self-assessment on the scale of 0-5 given, but reason for assessment not clear.	Numerical self- assessment on the scale of 0-5 given and grounding for grade given self.	Numerical self- assessment on the scale of 0-5 given and reflective grounding for grade given self.